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Pahrnagat Valley High School

Mission Statement

Our mission is to help students achieve individual success through the best practices of teaching and re-teaching, thereby creating lifelong learners who are productive members of society.

Belief Statements

- ❖ Student learning is the chief priority for our school.
- ❖ All students can learn.
- ❖ Students learn best when they are actively engaged in the learning process.
- ❖ Challenging expectations increase individual student performance.
- ❖ Students learn best when they are provided with a variety of instructional approaches to accommodate differences in learning styles.
- ❖ Teachers, administrators, parents, and the community share the responsibility for advancing the school's mission.
- ❖ The commitment to continuous improvement is imperative if our school is going to enable students to become confident, self-directed, life-long learners.
- ❖ Education promotes responsible citizenship.
- ❖ Students will demonstrate an understanding of essential knowledge and problem solving skills.
- ❖ Student's learning needs should be the primary focus of all decisions impacting the work of the school.
- ❖ All students are expected to succeed; failure is not an option.
- ❖ Teaching and learning occur best in a safe and comfortable environment.
- ❖ Student achievement is enhanced by mutual respect between students and staff.

WELCOME REMARKS:

Welcome to Pahrnagat Valley High School,

Wow, summer is over already! I look forward to working with each of you during the new school year. There have been numerous changes over the summer as you can tell. With all the changes, one thing has stayed the same; the staff and I are committed to you personally and to your future. Our emphasis will remain on student learning and student achievement. There will be many opportunities for you here at PVHS. It is my hope that you will take advantage of these opportunities and get involved in **your** school.

Mr. Mike Strong
Principal

2014-2015 LINCOLN COUNTY DISTRICT ADMINISTRATION AND STAFF

Mr. Steven Hansen..... Superintendent
Mrs. Sarah Somers..... District Secretary
Mrs. Ginger Shumway..... Financial Manager
Mrs. Debi Bradfield..... Secretary
Mr. Jim Manner..... Network Administrator
Mr. Joseph Lamb..... IT Specialist

LINCOLN COUNTY SCHOOL BOARD OF TRUSTEES

Mr. Patrick Kelley..... President
Mr. Wade Poulsen..... President Pro tem
Mrs. Janice Barr..... Clerk
Mrs. Peggy Rowe..... Treasurer
Mr. Tyrus Mizer..... Member

2014-2015 STUDENT BODY OFFICERS

Wade Leavitt..... President
Caleb Hansen..... Vice-President
Janel Meldrum..... Secretary
Brook Higbee..... Historian
Laetitia Ray..... Girl's Representative
Tabor Maxwell..... Boy's Representative

PAHRANAGAT VALLEY HIGH SCHOOL STAFF

Mr. Mike Strong.....Principal
Mrs. Taunya Mortensen.....Secretary

Certified Staff:

Mrs. Brooke Foremaster.....Careers, Social Science
Mrs. Emilee Frehner.....Counselor
Mr. Tory Frehner.....Social Science
Mr. Brett Hansen.....Physical Education, Health
Mr. David Hansen.....Spanish I, English
Mr. Eric Hansen.....Math
Mr. Robert Hansen.....Industrial Arts, Building Trades
Welding, Bus Maintenance
Mrs. Amy HuntsmanBusiness/Computer Technology, English
Mr. Mike Strong.....Administration
Mr. Brad LovedayScience
Mr. Mike Sparrow.....Math
Mr. Michael Strong.....Special Education
Mr. Wes Wilson.....Vocational Agriculture, Science

Classified Staff:

Mr. Ken Back.....Maintenance
Mrs. Susan Higbee.....Custodian
Mrs. Rachel Hosier.....Food Service
Mrs. Taunya Mortensen.....Secretary
Mr. Ryan Rhodes.....Custodian/Maintenance
Mrs. Kathy Taylor.....Resource Aide

Organization Advisors and Coaches:

Mrs. Robin Egbert.....Assistant Cheer/Drill Advisor
Mrs. Brooke Foremaster.....M.S. Yearbook Advisor, H.S. Student Council,
Honor Society
Mr. Tory Frehner.....M.S. Advisory Director, Assistant Baseball Coach
Mr. Eric Hansen.....Academic Olympics Advisor, Junior Class Advisor
Mr. David Hansen.....Assistant Softball Coach, IT Tech Coordinator
Mr. Robert Hansen.....Senior Class Advisor
Mr. Brian HigbeeAsst. Football Coach, Varsity Boys Basketball Coach
Mr. Ken Higbee.....Varsity Football Coach
Mr. Brandon Hosier.....Asst. Boys Basketball Coach
Mrs. Amy HuntsmanVarsity Girls Basketball Coach, Yearbook Advisor
Mrs. Lark Harrington.....Track Coach
Mr. Brad LovedayVarsity Baseball & Wrestling Coach, Athletic Director
Mrs. Nikki Martin.....Assistant Volleyball Coach
Mr. Mike Sparrow. Softball Coach, Asst. Football Coach, Testing Coordinator, Admin. Asst.,
Sophomore Class Advisor
Mrs. Trisha Taylor.....Cheer/ Drill Advisor
Mrs. Ginger WhippleVarsity Volleyball Coach
Mr. Wes Wilson.....FFA Advisor, Freshman Class Advisor

NEVADA DEPARTMENT OF EDUCATION

CODE OF HONOR

There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents, staff, faculty, administration, and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect, and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

What is cheating?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from and/or giving of information to another student, individual, or other source. Examples of cheating can include, but are not limited to:

- ◆ Taking or copying answers on an examination or any other assignment from another student or other source
- ◆ Giving answers on an examination or any other assignment to another student
- ◆ Copying assignments that are turned in as original work
- ◆ Collaborating on exams, assignments, papers, and/or projects without specific teacher permission
- ◆ Allowing others to do the research or writing for an assigned paper
- ◆ Using unauthorized electronic devices
- ◆ Falsifying data or lab results, including changing grades electronically

What is plagiarism?

Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's works or ideas as your own without giving credit to the proper source and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

- ◆ Submitting someone else's work, such as published sources in part or whole, as your own without giving credit to the source
- ◆ Turning in purchased papers or papers from the Internet written by someone else
- ◆ Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings, or paintings as your own
- ◆ Helping others plagiarize by giving them your work

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently, when that is the nature of the assignment. Adhering to the Code of Honor for the purposes of academic honesty promotes an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one's life.

Questions or concerns regarding the consequences associated with a violation of the Code of Honor may be directed towards your child's school administration and/or the school district.

Resources: Cheating policies from Clark and Washoe County School Districts' secondary schools; Foothill Community College

For a complete copy of the Code of Honor policy, please inquire at the office.

Lincoln County School District

Notification of Rights under Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age (“eligible student”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the day the school receives a request for access.

Parents or eligible students need to submit to the Principal a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student’s education records that the parent or eligible student believes is inaccurate.

Parents or eligible students may ask the school to amend a record that they believe is inaccurate. They should write the Principal, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate education interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health and medical staff and law enforcement unit personnel); a person serving on the Governing Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U. S. Department of Education concerning alleged failures by the *District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U. S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

LINCOLN COUNTY SCHOOL DISTRICT
NOTIFICATION OF RIGHTS UNDER THE
PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U. S. Department of Education (ED) –

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

- *Receive notice* and an *opportunity to opt a student out of* -

1. Any other protected information survey, regardless of funding;
2. Any non-emergency; inclusive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except *for* hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell to others distribute the information to others.

- *Inspect*, upon request and before administration or use –

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U. S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

LINCOLN COUNTY SCHOOL DISTRICT POLICIES

Attendance Laws

Listed below are some important laws found in Nevada Revised Statutes that pertain to a child's attendance at school.

NRS 392.040 - Child between 7 and 17 years of age: Attendance in public school. (Excerpt)

1.Each parent (or) guardian...having control or charge of any child between the ages of 7 and 17 years shall be required to send such child to a public school....

NRS 392.120 - Penalty for false statements concerning age or school attendance of children. (Excerpt)

1. Any parent, guardian or other person who makes a false statement concerning the age or school attendance of a child under 17 years of age who is under his control or charge, the false statement being made with intent to deceive shall be guilty of a misdemeanor.

NRS 392.130 - Truant Definition: report of child as truant.

Within the meaning of this chapter, a pupil shall be deemed a truant who is absent from school without the written approval of his teacher or the principal of the school, unless the pupil is physically or mentally unable to attend school. The teacher or principal shall give his written approval for a pupil **to be** absent if an emergency exists or upon the request of a parent or legal guardian of the pupil. Before a pupil may attend or otherwise participate in school activities outside the classroom during regular classroom hours, he must receive the approval of the teacher or principal. (Emphasis added)

Absences for any part of a day shall be deemed a truancy for the purposes of this section.

If a pupil is physically or mentally unable to attend school, the parent or legal guardian or other person having control or charge of the pupil shall notify the teacher or principal of the school orally or in writing within 3 days after the pupil returns to school.

An absence, which has not been approved pursuant to subsection 1 or 3 shall be deemed an unapproved absence.

NRS 392.140 - Habitual Truant. Definition; declaration in succeeding year.

Any child shall be declared an habitual truant who shall have been deemed a truant three or more times within the school year.

Any child who has once been declared an habitual truant and who in an immediately succeeding year is absent from school without valid approval may again be declared an habitual truant.

NRS 392.210 - Failure of parent (or) guardian to comply with provisions; misdemeanor; penalty.

1. Any parent, guardian or other person who has control or charge of any child and to who notice has been given of the child's truancy as provided in NRS 392.130 and 392.140, and who fails to prevent the child's subsequent truancy within that school year, is guilty of a misdemeanor.

NRS 392.220 - Penalty for abetting truancy, unlawful employment. (Excerpt)

Any person who induces or attempts to induce any child to be absent from school unlawfully, or who knowingly employs or harbors any child is guilty of a misdemeanor.

NAC 389.040 - "Unit of credit" defined.

1. "Unit of credit" means an amount of credit, which is awarded to a pupil for his successful completion of a course containing at least 120 hours of instruction or the equivalent.

The Nevada Administrative Code (NAC) 389.040 which defines a "unit of credit" has been interpreted by school districts to refer to "seat time" or attendance of students in class to receive credit.

Attendance Policy

Nevada Revised Statutes (NRS) requires that every student between seven years of age and seventeen years of age attend school every day that school is held. The school district may grant excused absences for legitimate needs of students and parents through the building administrator. The district encourages all students or parents who know their child will be absent to arrange with the teacher to get assignments prior to the absence.

The following absences would be considered approved and therefore not truancies:

1. The pupil is physically or mentally unable to attend school and the parent or legal guardian notifies the principal (school) of the absence, at least within three days after the pupil returns to school. (Preferably, notify the school the day of the absence).
2. The parent or legal guardian requests in advance that the pupil be allowed to be absent from school.
3. The principal of the school provides a written approval for the pupil's absence.

The following Policy statements also apply to attendance.

4. In all cases of excused absences, students will be allowed to make up assignments and test administered while they were absent. The student and teacher will agree on a reasonable time limit for completion of any makeup work. It will be the responsibility of the student to contact the teachers on the day of his/her return to school to arrange to complete makeup work.
5. Students deemed truant will not be allowed to make up work or test administered during their absence. They will receive a grade of "F" on that day for all assignments not turned in or tests given during their absence.
6. Students who accumulate excessive absences will be notified that they have been excessively absent. Students who are excessively absent will be given incompletes until such time they demonstrate to the teacher that they have gained the skills and knowledge necessary to obtain credit for the course. They may also receive lowered grades due to the absences. Incompletes must be cleared within (4) weeks or the grade reverts to an "F". In cases of special health problems, arrangements are to be made with the building principal to complete the necessary requirements.

Bus Students

When a student enters a school bus, he/she comes under the supervision of the school. The bus driver is in complete charge. The rules and regulations of the school district are to be carried out and the bus driver and chaperons are to be obeyed at all times. Students are not to be aboard buses during school hours while buses are parked in the parking lots.

Due to insurance restrictions, only school students and employees will be permitted to ride the school buses, except adults who are asked to help supervise and are assigned as chaperons.

Lincoln County School District Bus Safety Contract

Lincoln County School District is very interested in the safe transportation of students. The combined efforts and cooperation of students, parents, and school personnel are essential in maintaining a safe transportation program.

_____ will as part of the school experience enter, ride, and depart school buses to and from school, and to all other school activities providing that his/her parent or guardian gives written permission. It is understood that each student will be given proper instruction on the safe procedures of riding on a school bus. This signed contract shall serve as a binding contract between student and parent or guardian and bus driver and/or Lincoln County School District. This contract contains the complete agreement of the parties and no verbal agreement of understanding modifies the terms hereof. The student must assume responsibility for following safe practices and subscribe to the following safety pledge or lose the privilege of school bus transportation:

- 2. To follow all school bus safety rules.
- 3. To behave in an orderly manner while waiting, entering, riding, and departing the school bus.
- 4. To remain seated at all times and refrain from any activity that would be detrimental to student safety.
- 5. Not extend any part of your bodies out of the bus or throw any items out of the school bus.
- 6. To have written permission from parents of changes to ride, to be dropped off, or not to return home on the school bus before departure.
- 7. Not to eat, drink, or bring food, drink, animals, tobacco, alcohol, illegal drugs, weapons or other items on the school bus that would interfere with student safety.
- 8. Not to do damage to any part of the school bus or fellow students or their property.
- 9. To follow all school rules as outlined in your student handbook.
- 10. To follow the bus driver’s directions at all times, especially when entering and departing the school bus.

Misconduct Process

The bus driver is to handle discipline problems. The first misconduct will be documented by the bus driver. Detention of the student is to be handled by the bus driver. The second misconduct will be documented by the bus driver. Detention of the student is to be handled by the bus driver. A school administrator should be advised by the bus driver which may result in the suspension of the student from the privilege of school bus transportation. The third misconduct and any subsequent reports are to be documented by the bus driver. Detention of the student is to be handled by the bus driver. A school administrator should be advised by the bus driver which may result in suspension of the student from the privilege of school bus transportation. A severe breach of student misconduct may immediately suspend the student from the privilege of school bus transportation. The student and parent or guardian agree to hold the bus driver and/or Lincoln County School District harmless for injuries to any student or guest while in any phase of the student transportation process.

Student Signature

Date

Parent/Guardian Signature

Date

Courses Available in addition to PVHS Curriculum

Articulated Courses

Credit for high school and Great Basin College may be earned at the same time in articulated **Career and Technical Education** classes. A fee may be required for each class.

Correspondence Courses

Credits earned by students through correspondence courses from accredited schools *may* apply toward graduation requirements. All correspondence courses must be approved by the school counselor or principal, *prior* to the course being taken by the student.

Cooperative Education or Work Study Classes

One-fourth credit for 65 hours of work will be granted for cooperative education classes. A maximum of five cooperative education credits may be counted toward graduation requirements. Pass/Fail grades will be recorded. Only students with Junior or Senior status are eligible and all work study programs are to be planned and coordinated through the school counselor.

Distance Learning Classes

On line internet courses can be taken from many schools for credit or self improvement. Principals and school counselors will review all credits prior to acceptance of the distance classes of transfer students. For enrolled students, prior approval from the principal must be obtained for distance courses if the student wants the credit to count toward graduation in a Lincoln County high school.

Discipline Policy/ Student Conduct

Student Conduct

High schools in Lincoln County are public institutions. As such we are bound to uphold the School Board policies and the Constitution and Laws of the State of Nevada.

The purpose of a school is to educate, and provide a forum for new thought, new ideas and direction for each student. Not only is the student being prepared academically with skills that will provide future jobs, but socially, so that the student is an asset to his or her family and community. The Board recognizes that teaching by example is the primary means of education; all staff must remember that they are being continuously observed by students and that their actions and demeanor will be reflected in the conduct of the students. The Board expects all staff to be involved in monitoring, guiding and enforcing student conduct at all times. The principal may suspend or recommend expulsion of a student who violates one or more of the specific standards stated in this policy, if the violation takes place on school grounds or at school sponsored activities.

Oral and Written Expression

Public school is the proper forum for the expression, discussion, and debate of ideas. However, the Board prohibits any expression which interferes with or detracts from the orderly learning environment or efficient operation of any school.

Students must respect not only each other but also respectfully respond to written and verbal directions given by all school personnel. No student shall engage in any form of expression which is obscene, slanderous, contains fighting or abusive words or materially disrupts the work, activities, or functions of a school. Prohibited acts include, but are not limited to:

- Using profanity. (Using words which are clearly considered profane by contemporary community standards of behavior.) (NRS 392.480;207.270; Could apply under NRS 200.0409 provoking an assault.)
- No student shall engage in behavior which is immoral, indecent, disreputable or of an overly romantic, affectionate or sexual nature in the school setting. (Also applies to sexual assault, indecent exposure and/or lewdness.)
- Being obscene in words or gestures. (Using words and actions which describe sexual conduct as to appeal to prurient interest in sex; or portraying sex in a manner offensive to contemporary community standards and without serious literary, artistic, political, or scientific value. Could apply to both NRS 210.235 and .257; also civilly under sexual harassment.)
- Using derogatory, defamatory, or abusive language. (Using words which are spoken solely to *harass or *injure other people, **threaten violence, or defame the character, race, religion, sex, or ethnic origin of another person.** (These apply under NRS 170.060, the others under NRS 200.510 for libel if information is published or threatened to be published.)
- Being in any manner disrespectful or insubordinate to any teacher, staff member, or student, except where a student feels threatened by possible violation of their person physically, mentally or emotionally. (Would apply under NRS 392.463, if the child is severely unmanageable by both school and parents.
- Hazing or harassing of students will not be tolerated. Any student who subjects other acts which tend to disgrace or degrade is guilty of hazing or harassment. These acts include, but are not limited to verbal and/or cyber harassment/ bullying.

Types of Inappropriate Actions:

- **Arson :** The intentional setting of fire. (NRS 205.005, .010, .015, .020, .025 defines first through fourth degree arson.)
- **Assault :** Students are prohibited from assaulting anyone on school property or at any school-related event. Any of the following actions constitutes an assault: Intentionally or knowingly threatening another with imminent bodily injury. (Assault is an unlawful attempt, coupled with the present ability to commit a violent injury.)
- **Battery :** An unconsented touching or application of force to another person. Intentionally, knowingly, or recklessly causing bodily injury to another. Intentionally or knowingly causing physical contact with another when the student should know or reasonably believe that the other will regard the contact as offensive or provocative.
- **Bullying and Harrassment:** A willful act of course of conduct (sexual or slanderous, intimidating or verbal) on the part of one or more pupils which is not authorized by law and:
 - Which exposes a pupil repeatedly and over time to one or more negative actions which is highly offensive to a reasonable person and:
 - Is intended to cause and actually caused the pupil to suffer harm or serious emotional distress.

- **Burglary:** Illegal entry with the intent to commit a crime.
- **Disturbing the peace:** Maliciously and purposely interfering with or disturbing persons in school. (NRS 392.480)
- **Extortion, blackmail, or coercion:** Obtaining money or property by violence or threat of violence or causing someone to do something against his or her will by force or threat of force.
- **False fire alarms and bomb threats:** Activating a fire alarm for other than the purpose to which it was intended or falsely reporting a bomb. (NRS 202.840-850)
- **Gambling:** Playing games of chance for money.
- **Harassment:** Harassment is any verbal, visual, physical, or sexual (see *sexual harassment*) conduct that is sufficiently severe, persistent, or pervasive that it adversely affects, or has the purpose or logical consequence of interfering with the student's atmosphere. Consequences: investigation by principal, suspension, or expulsion. (NRS 200.571, NRS 388.125)
- **Hazing:** Hazing of students is prohibited and principals are to take disciplinary action with students who violate this policy. Hazing is an act which tends to injure, degrade or disgrace another individual. (NRS 200.605--Could apply under NRS 200.490 provoking an assault or NRS 200.510 libel.)
- **Intimidation:** A willful act or course of conduct that is not otherwise authorized by law and is:
 - Highly offensive to a reasonable person; and
 - Poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person. (NRS 388.129)
- **Larceny:** Theft from the school, from its employees or from other students.
- **Littering:** On or near the school grounds. (NRS 207.270)
- **Lying/cheating:** Students are prohibited from engaging in or attempting to engage in cheating, plagiarism, or falsification. Cheating includes the actual giving or receiving of any unauthorized aid or assistance or the actual giving or receiving of unfair advantages of any form of academic work. Plagiarism includes copying of the language structure, idea, and/or thought of another and representing it as one's own original work. Falsification includes the verbal or written statement of any untruth. (Could apply under NRS 205.380 for obtaining money or property under false pretenses or NRS 205.390 for obtaining signatures by false pretenses.
- **Misconduct on school vehicles:** Any action which creates a safety hazard or distracts the attention of the driver. See Section on Pupil Management. (NRS 203.100)
- **Robbery:** Stealing from an individual by force or by threat of force.
- **Sexual Harassment:** May include, but is not limited to, unwelcome sexual advances, requests for sexual favors and other verbal, visual, or physical conduct of a sexual nature from students, peers, or any other person on school property or at a school sponsored event when the conduct is sufficiently severe, persistent, or pervasive to limit a student's ability to participate in or benefit from an educational program or to create an intimidating, hostile, or offensive educational or work environment. Consequences: Investigation by principal, suspension, expulsion, referral to police if appropriate. (NRS 200.605)
- **Trespass:** Being present in an unauthorized place or at an unauthorized time or refusing to leave when ordered to do so. Students visiting at other than their assigned school must first obtain written permission from the building principal or his/her designee. (NRS 393.070; 207.270 also applies—loitering about schools, public places where children congregate.)
- **Vandalism and Malicious Mischief:** Willful and malicious injuring, marking or defacing any public school house, its fixtures, books, or appurtenances. See Restitution for Damages, Management Section. (NRS 393.070 and.170)

- **Weapons:** Weapons or items capable of inflicting bodily harm may not be carried to, from or used at school. Consequences: Suspension or Expulsion.

Furthermore, any violation of other state criminal laws or local ordinances are inappropriate actions at school or school sponsored activities and will result in an investigation by the school officials who will determine consequences based upon subjective and objective perspectives in light of all relevant circumstances.

Three Levels of Discipline

Level One: Discipline Begins with Parents and Students

- A) Appropriate Language
- B) Appropriate Dress
- C) Attendance
- D) Tardiness
- E) Behavior

The first level of discipline begins with parents and the students themselves. Appropriate language, dress, attendance, and behavior are the first steps towards avoiding the discipline processes that the school must provide. The school wants to support parents and families in their desire to educate their student. The school would like to be involved in the discipline of each student in a minimal way. If each family would discuss (See Student Conduct) what constitutes appropriate language, dress, attendance, tardiness, and behavior in a school setting then discipline could largely remain in the parent's hands.

Level Two: Teachers and Staff

- A) Written Assignments regarding behavior
- B) After school detention with teacher
- C) Meeting with Parents and Students
- D) Behavior Grades
- E) Ineligibility with School Activities

Teachers are responsible for discipline in their respective classrooms, in the halls and generally on school property or at school functions. Teachers have a clearly thought out personal discipline philosophy and classroom rules that reflect that philosophy. A variety of tactics should be used in order to meet the needs of differing students and classroom situations. Altering seating arrangements, time-out, one-to-one visits, and progressive discipline are just a few of the tools that teachers may use to establish and maintain good classroom discipline. A parent contact letter is available to communicate information to the home concerning a student.

Level Three: School Level-Referral to Principal

When teachers or staff members have tried all of their discipline methods with no success, the student is to be referred to the Principal. It is at this level that more stringent consequences will be assigned. The hope is that students will solve the problem with the teacher and not need to be referred to the office. The principal, depending upon the offense, has several levels of discipline that can be utilized. These levels generally go in the following order:

- A) Strong warning – can involve other assignments to the student.
Also, Principal meets with the teacher involved.
- B) In House Suspension – One Day
- C) In House Suspension – Two Days
- D) School Suspension – One Day
- E) School Suspension – Two Days
- F) School Suspension – Three Days

- G) School Suspension – Ten Days
- H) Alternative School Setting
 - Half-Day Attendance
 - Restricted Lunch Times
 - Restriction to the School Site
 - Home School
- I) Expulsion

The following behaviors are grounds for immediate suspension:

1. Extreme vulgarity towards other students or staff
2. Insubordination to staff
3. Sexual Harassment
4. Vandalism to school properties
5. Threatening another student(s)

There are certain cases which will be referred directly to the principal including, but not limited to: weapon violations, assault, battery, harassment (verbal, physical, visual, or sexual), The principal will investigate complaints of any inappropriate behavior, and will ensure the proper disciplinary procedures are followed including notice to parents and involving law enforcement when necessary.

According to NRS 392.466, any student who shows habitual discipline problems can be referred for permanent expulsion or home schooling.

Pahranagat Valley High School Student Law, District Polices, and Handbook Comparisons with regard to the discipline policy.

Weapons:

Handbook: P. 18. Items capable of inflicting bodily harm, can't be carried to, from, or used at school.
 CONSEQUENCES: Suspension or Expulsion.

District Policy Manual: P. 25. Weapons on the list. Consequences: first time possible expulsion for a period of time. Repeated offense: Possible permanent expulsion.

NRS Statues: NRS 392.466: Statues call for suspension or expulsion of pupil for batter on employee of school, possession of firearm, or dangerous weapons, sale or distribution of controlled substances or status of a habitual disciplinary problem. First occurrence: suspension or expelled for at least one semester. (Alternative or home schooling for that period of time) Second occurrence: Can be permanently expelled.

Firearm: First occurrence -1 year expelled
 Second occurrence – permanently expelled
 NRS 393.410: Dangerous weapon list/ knife is listed if blade is 2 inches long or longer.

Battery and Assault

Handbook: P. 18. Intentionally or knowingly threatening another with bodily injury, Unlawful attempt, coupled with present ability to commit violent injury.
 Consequences: Expel or Suspend.

District: P. 24: Expel

NRS Statues: 200.278: 62.930: If a child is currently enrolled unlawfully and causes or attempts to cause serious bodily injury; the court shall provide information to that school.

200.471: Unlawful attempt, coupled with ability to commit a violent injury on the person of another.
392.480: Disturbance of school; threatening or assaulting pupil or school employee; interference with persons peaceably assembled for school.

All of the above are a misdemeanor.

Habitual Disciplinary Problem

Handbook: P. 20, Continuous problems with principal referrals/ at the principal's discretion to place student in an alternative setting.

District Policy: P. 35, 7701: 10 days in school suspension from classes in a supervised area,

7702: Exclusion from attendance due to detrimental effect on others and to the school education process can be temporary or terminal.

The principal in written report to the superintendent must report all exclusions. If appealed student stays in school until the board makes a decision.

The Principal cannot re-enroll without permission and without written notice from the Superintendent. There must be fulfillment of the original exclusion order.

NRS Statues: 392.465: There must be written evidence in during one school year of behavior threatening to student, teacher, or initiating two fights or 5 suspensions for any reason.

392.466: Can be permanently expelled.

392.070: Alternative schooling or home schooling.

Alcohol/Controlled Substances/Narcotics

Due of the concern of the Board as well as the legal statues regarding the use of substances which are controlled any student using or being in possession of an alcoholic beverage, a controlled substance, and/or narcotics at any time whether on campus or off campus will have the following procedures applied:

FIRST VIOLATION:

Meeting with the principal, parents and school counselor. At this meeting, the principal will possibly recommend an assessment by a substance abuse counselor depending on the individual situation and as well as a short educational approach provided by the school counselor. (If on a team the following measures have been approved by the Board.)

SECOND VIOLATION:

A meeting will be held with the Principal, school counselor, and parents to work out discipline and programs. If the student is an athlete, he/she will be ineligible and **must** take part in counseling before becoming eligible in any sport.

Any student who possesses, sells, or uses illegal drugs on school property will be immediately removed by the school premises. Charges will be filed with the local law enforcement. Alcohol is considered an illegal drug for minors.

Tobacco Products

Tobacco is also considered an illegal substance for anyone under 18. The preceding steps will be taken towards any student involved with the use of tobacco.

NOTICE OF CONSEQUENCES

The Governing Board and staff of the Lincoln County School District are committed to keeping our schools safe for all students. It is important that each student understands the consequence of becoming involved in the use and/or possession of a controlled substance (drugs or alcohol) and/or dangerous objects. Any of these offenses will be reported to the proper legal authorities. **Suspension is mandatory upon the first offense for violations related to weapons.**

THESE REGULATIONS APPLY TO STUDENTS IN THE FOLLOWING SITUATIONS:

1. On school ground (this includes the parking lot, as well as vehicles on school property);
2. Going to or coming from school;
3. On lunch break, whether on or off campus;
4. At, going to, or coming from a school-sponsored activity.

Dress Code

All students are expected to be groomed and to dress appropriately with respect to the following criteria: (This policy affects students during regular school and at all school sponsored activities, including school transportation.)

1. Cleanliness—Students are expected to keep themselves well groomed and neatly dressed so they do not constitute a health or safety hazard.
2. Clothing—All clothing shall be clean and worn in such a fashion as to insure a decent appearance.
3. Educational distraction—Grooming and dress shall be appropriate to the school situation and of a style that is not so unusual or bizarre as to constitute a distraction or cause disruptions in the school or interfere with the educational opportunities of the other students.
4. Prohibited clothing—Clothing that advertises tobacco, drugs, or alcohol, or is obscene, vulgar or profane, or that is revealing such as mini-skirts, tank tops, tube tops, muscle shirts, see-through, bare midriff, braless, strapless (exception, strapless evening wear may be worn at formal dances), fishnet, spaghetti straps, boxers, spandex-like material or bodysuits as outer garments or which are worn in a revealing manner. Shirts must have a capped sleeve.
5. Shorts/skirts—Shorts, skirts, dresses, or long shirts are acceptable and appropriate provided that they are of such cut and fit that they are not revealing. The unsagged length must be 6” above the knee (while kneeling) or longer on the respective person wearing the attire.
6. Holes in shorts or pants—Holes in shorts or pants may be worn provided that the holes do not reveal skin above the knee when worn unsagged on the respective person wearing the attire.
7. Sagged clothing—Saggs must be worn at least hip height and not reveal underclothing or any natural part of the human anatomy of the person wearing the clothing.
8. Hats—Wearing of hats, caps bandannas, etc. is prohibited in cafeterias and assemblies. Teachers may prohibit the wearing of hats, caps, bandannas, etc. in their respective classrooms.
9. Footwear—Shoes or sandals shall be worn during school hours and at school-sponsored activities. (No bare or stocking feet.)
10. Hair styles or dress—Hair styles or dress that may be hazardous will not be permitted in such areas as shops, laboratories, physical education, arts etc.
11. Clothing that may cause damage—Articles of clothing that cause physical damage such as cleated boots, shoes that scratch floors, and clothing with metal rivets with scratch furniture are unacceptable.
12. Extra-curricular activities and sports—Clothing normally worn when participating in a school sponsored extra-curricular or sports activity may be worn to school when approved by the Principal. Examples are cheerleader outfits, drill team and band uniforms, team shirts, accommodations for special occasions such as a homecoming or events days at school and the like.

Principals are authorized to make this policy more restrictive for their respective schools, but shall not diminish it.

Any student deemed in violation of the dress code will be required to find clothing that meets the code or other appropriate action to correct the situation will be taken.

Early Graduation

The Board of Trustees of the Lincoln County School District encourages students to stay in high school for four years. The board believes there are educational, emotional, psychological, social, and academic benefits from attending high school. Attendance at high school for four years is prescribed by the Nevada State Board of Education, and the Lincoln County School Board supports this standard. Early graduation is an exception to the above stated four-year standard.

The Board of Trustees of the Lincoln County School District also values the diversity that makes each student unique and realizes that early graduation may be an exception that will best meet the student's needs. Therefore, the board will consider written requests for early graduation on an individual basis. However, the principal and counselor should review with the parent(s) and student the following policies before they write their written requests to the board.

1. To be considered for early graduation a student must be on course to complete at least the minimum credit requirements for graduation prior to the scheduled graduation ceremony. The minimum graduation credit requirements are established by the Nevada State Board of Education and the Lincoln County School Board. (See CREDIT REQUIREMENTS - 7305)
2. A student must pass all sections of the Nevada High School Proficiency Exam (HSPE) prior to the graduation ceremony. (See HIGH SCHOOL PROFICIENCY EXAM REQUIREMENTS - 7310)
3. Any correspondence course(s) used toward early graduation, must have been previously approved by the principal prior to the course(s) being taken by the student. (See CREDIT BY CORRESPONDENCE COURSES - 7307)
4. Early graduation approval does not preclude or nullify the student promotion policy. Class standing is determined by credits earned. Early graduation could be defined in two ways: 1) by getting enough credits before the junior year to skip a grade and be classified as a senior, and 2) by getting enough credits as a junior to be a junior graduating early.
The definition is determined by the number of credits a student has earned by the first day of their third school year. If a student is classified as a junior at the beginning of the school year and given approval to graduate early, the only senior activity they are allowed to participate in as part of the senior class is the graduation ceremony and yearbook picture sessions pertaining to the graduation ceremony. If a student graduating early is classified as a senior at the beginning of the school year, they have all the privileges of any other senior. (See STUDENT PROMOTION - 7309)
5. Based on the conclusions of the student's class standing as described in #4 above, if the student is classified as a senior, the student may become eligible for Valedictorian or Salutatorian honors provided that they meet the requirements of that policy. Juniors are not eligible for these honors. (See STUDENT GPA, VALEDICTORIAN, SALUTATORIAN, AND HONORS - 7401)

Once the above five policies have been reviewed with the student and parent(s), the following information should be drafted and presented to the board:

1. A statement of request and explanation with a signature by the student requesting early graduation. This request must be submitted by the end of the student's 10th grade year to be considered a junior graduating early. Or, have the appropriate number of credits by the first day of their junior year to be considered a senior.
2. Information that includes evidence of achievement in academic or vocational areas of study, i.e. a transcript of course work or a project portfolio.
3. An academic plan showing how the student will meet the minimum graduation requirements to receive a diploma. This plan might include a schedule of classes, correspondence courses to be taken, dates to take the HSPE, classes to be taken at a community college, etc.

4. A statement of request and explanation with a signature by the parent(s) or guardian requesting early graduation.
5. A letter of recommendation for early graduation by the principal.

The principal is responsible to get the student's early graduation request on the school board agenda as an action item. A copy of the above information should be provided for each board member and the superintendent. Finally, the request should be presented in person, by the student, to members of the school board.

Entrance Requirements

The following regulations apply to all students who are enrolling in a school under the direction of the Lincoln County School Board for the first time:

- ▶ Pupils entering Lincoln County Schools for the first time shall be accompanied by a parent or legal guardian or a person with whom custody has been entrusted. Proof of guardianship or custody **will be** required before a pupil is enrolled.
- ▶ Pupils entering Lincoln County Schools shall present a birth certificate or other satisfactory evidence of age.
- ▶ Pupils entering Lincoln County Schools for the first time must present a health record which meets the requirements of NRS 392.435, which is a law requiring immunization of pupils.

▶ THE FOLLOWING VACCINATIONS ARE REQUIRED:

Polio	Series of three oral or injectable (in any combination) of total of four applications, No booster necessary unless high-risk, travel or epidemic exposure expected.
DT	Any combination of DT, DTap, or DTaP Hib for a total of five injections Booster every ten years
MMR	The State of Nevada requires that two shots are received, one before entering elementary school and the second during high school.
Hepatitis A	A series of two shots given over a six month period.
Hepatitis B	A series of three shots given over a six month period.
Tdap	Required in High School.

If the student plans to go to College or live in a group setting, you will have to obtain a meningococcal vaccine—any time after age 11. DT and MMR are required to be administered sometime between the age of 11 and entrance into high school.

Emergency Situations (Notice to Parents)

Immediate Evacuation of the School: This could be due to a threat to the school, or an unsafe area within the school. We evacuate the school, and depending upon the type of emergency, we either are allowed to come back into the school, or we re-locate to the relocation area. The relocation area is the LDS church parking lot. This is where the parents and the students are re-united and announcements are made regarding the rest of the school day. If it is due to a chemical spill that it not immediately life threatening, the students will be loaded on a bus and taken to a safe area arranged by the police. What ever is done for the school, is also done for the town. You will be notified where to go. When we all reach the safe areas, the school will then reunite student to parent.

Shelter in Place: This is where there is a chemical spill on the high way. We will be notified by the Police and will immediately seal the school down. Do not come to the school. You and your family will be given the same type of warning. Immediately shut all your doors; tape plastic bags over your windows, and shut off coolers and heaters. You want to make your house as air tight as possible. No one is to go outside, until we get the “all clear” sign from the Fire and Police Department. This is a very serious situation, and we have supplies at the school ready

for this type of emergency. When we get the all clear, than all the students from all three schools will be taken to the LDS Church to reunite with their families, unless the Fire and Sheriff Department decide to further evacuate the town. In that case, we will all meet wherever they assign us.

Lock Down: This is done if there is a dangerous intruder or situation going on in the school. All three schools go into lock down, if one of the schools does. Lock down is also a very serious situation. Do not come to the school. We have been trained, and have done drills with both students and the emergency teams. (Police, Fire, EMTs). If parents come to the school they will endanger themselves and their students. As soon as the emergency is under control, the Police will escort the students to the relocation area (LDS Church Parking Lot).

All three schools (elementary, middle , and high school) are trained, equipped and ready to fulfill their obligations towards your students. Please be patient, and do not flood the school with phone calls. We will call you. We will eventually relocate your children to you at the designated areas. We feel the great weight of the responsibility for the lives of your children, and have done a great deal of work to insure their safe return to their families.

The district and each school all have critical incident plans regarding the above, and other areas of concern. Each school has a copy of their policy. Please feel free to review the entire policy by contacting the secretary.

Fire Drills

Fire drills will be held as per NRS 392.450. Fire drills are required monthly. Copies of fire escape route diagrams and fire drill information shall be posted in every classroom.

Grade Point Average Calculation Scale

Student Grade Point Average (G.P.A.) is calculated and determined by the following scales:

Standard Courses

- A = 4.00
- B = 3.00
- C = 2.00
- D = 1.00
- F = 0.00

Graduation Credit Requirements (Standard Diploma)

Students will be classified on the basis of credits earned and recorded on their personal records. **Twenty-three** credits are required for graduation. Requirements for students to receive a standard diploma are:

English-4, Math-3, Science-2, Social Science-2, Health-1/2, Computer Literacy-1/2, Humanities-1, and Physical Education-2, and Electives-8.

Students who wish to receive the Millennium Scholarship in the state of Nevada must have a minimum of 3.25 grade point average, pass all areas of the Nevada High School Proficiency exam, and are required to have a minimum of the following credits (for a full description of requirements, inquire at the office):

English-4, Math-4, Science-3, Social Science-3, Health-1/2, Computer Literacy-1/2, Humanities-1, and Physical Education-2, and Electives-5.

Graduation Credit Requirements (Advanced Diploma)
Valedictorian Philosophy:

Code: **IKC –AR**
 Adopted: July 10, 2008
 Amended: July 14, 2011

Valedictorian, Salutatorian and Class Rankings

The following general guidelines should be followed when choosing a valedictorian or salutatorian.

General Guidelines

1. The following courses shall be established as minimum course work to be considered for valedictorian or salutatorian at graduation.

English	4 credits
Mathematics	4 credits, including Algebra I, Geometry, Algebra II, and Pre-Calculus
Natural Science	3 credits, including Biology, Chemistry, and Physics
Social Sciences	3 credits, including American Government, U S History, and World History/Geography

2. The valedictorian or salutatorian must complete the requirements to receive an Advanced Diploma. (Please see Advanced Diploma requirements NRS 385.080.385.110)

To receive an advanced diploma evidencing graduation from high school, beginning with the 2008-2009 school year a pupil must, in addition to having passed the Nevada High School Proficiency Examination (HSPE) required by NRS 389.015, have:

- a) Earned a minimum of 18 units of credit for required courses and 6 units of credit for elective courses for a total of at least 24 units of credit; and
- b) Maintained at least a 3.25 grade point average on a 4.0 grading scale, weighted or unweighted, for all units of credit applicable toward graduation.

The units of required courses for the Advanced Diploma must be earned in accordance with the following table:

Advanced Diploma

Required Course	
American Government	
American History	
Arts and Humanities or Career and Technical Education	
Social Studies	
English, including reading, composition and writing	
Mathematics	
Science	
Physical Education	
Health Education	
Use of Computers	
Total	

3. The valedictorian is the student with the highest overall G.P.A. computed to the 1000th decimal place and rounded to the 100th decimal place in all courses where credit given at the end of eight semesters in high school AND that meet the valedictorian course requirements.

4. The salutatorian is the student with the second highest overall G.P.A. computed to the 1000th decimal place and rounded to the 100th decimal place in all courses where credit is given at the end of eight semesters in the high school AND that meet the salutatorian course requirements.

5. In the event of a tie for valedictorian or salutatorian, the highest composite score from an eligible student's ACT test will be used as the tie-breaker. If a tie remains, then more than one Valedictorian or Salutatorian will be selected. In the event of a tie for the valedictorian, there will be no salutatorian. There can be any number of valedictorians. There can be any number of salutatorians as long as there is only one valedictorian.

6. Student Grade Point Average (G.P.A.) is calculated and determined by the following grading scale:

Grading Scale

A	= 4.00
A-	= 3.70
B+	= 3.40
B	= 3.00
B-	= 2.70
C+	= 2.40
C	= 2.00
C-	= 1.70
D+	= 1.40
D	= 1.00
D-	= 0.70
F	= 0.00

7. These requirements allows students to become a millennium scholar, to become valedictorian or salutatorian, received an advanced diploma, and meet NV University Admission requirements.

8. Class ranking is determined by taking the overall G.P.A. of all students in a grade level and order them from highest G.P.A. to lowest with number 1 being the highest G.P.A. Then the valedictorian and salutatorian are chosen number one and number two by identifying the two students with the highest rank AND that meet the valedictorian and salutatorian course requirements. The valedictorian and salutatorian may not be the students with the highest overall G.P.A. Students ranked 3 through 10 must meet the minimum requirements for the Advanced Diploma to receive those rankings.

The title of valedictorian or salutatorian is an academic honor or award. The use of class ranking, G.P.A., and college admission test scores are mainly used by universities for admission, placing students in course work and awarding financial aide. Since most universities have established minimum course requirements that should be taken in high school in order to enter their institutions and in the interest of encouraging and recognizing outstanding academic achievement, a valedictorian and a salutatorian will be selected for each graduating class.

The district's valedictorian and salutatorian may be permitted to speak as part of the district's planned graduation program at the discretion of the building principal or designee. All speeches must be reviewed and approved in advance by the building principal or designee. Titles and privileges granted to students designated as valedictorian or salutatorian may be denied and/or revoked for violation of Board policy, administrative regulation or school rule.

The valedictorian and salutatorian will be selected according to the procedure found in IKC-AR Valedictorian, Salutatorian and Class Rankings.

Foreign exchange students will not be considered in computing class rank and, therefore, will not be eligible for any academic honors. To be eligible for valedictorian or salutatorian honors, a student must be enrolled at district high schools prior to and continuously following the 1st school day of the student's senior year.

Honor Roll Students

The board desires to acknowledge the scholastic achievements of all students. The Honor Society shall be utilized to provide this recognition. A student may qualify for the Honor Society by meeting the following standards:

- A. Students must be registered for five credits.
- B. To be placed on the honor role, the students must have an average of 3.5 or above. All straight "A" students are to be placed on a special honor roll and listed first in any publicity reports

LINCOLN COUNTY SCHOOL DISTRICT NIAA SANCTIONED TEAM SPORTS/ACTIVITIES FOR PHYSICAL EDUCATION CREDIT

Lincoln County School District will grant $\frac{1}{4}$ Physical Education Credit per season for participation and completion of team sports and/or activities. Up to one (1) Physical Education credit from sports and/or activities may be applied toward their high school diploma. This credit will be issued to students based on the following:

1. Students must apply before each individual sport season in which they are participating;
2. Sport/activity must be sanctioned by the NIAA;
3. Student must attend all practices;
4. Student must finish the season;
5. Student must write a 2-3 page paper listing three specific Nevada State Physical Education Content Standards met during the season. Completion of at least one strand per standard (for a total of three strands) must be included in the paper for credit to be issued.
Paper will be due at the end of the season.

Students will still be required to complete one (1) year of physical education from the physical education department.

Team Sports Class Requirements

1. Students must finish a sports season.
2. Coaches will document a minimum of 60 hours of practice time during the course of a season. Credit will not be issued if this minimum time requirement is not met.
3. Coaches must keep attendance on all student-athletes.
4. Each coach must submit a lesson plan which demonstrates how the following will be accomplished:
 - A. Stretching/Flexibility,
 - B. Strength Development,
 - C. Conditioning/Endurance,
 - D. Skill Development,
 - E. Injury Prevention.
5. A pre and post rules test will be administered and passed before PE grade will be issued.

Grading Procedures (for Physical Education credit)

1. Physical Education grades will be issued based on written paper content, post test results, practice attendance and completion of the season.
2. Practice time is defined as: direct supervision by a paid school district coach during a sanctioned NIAA sports season.

Internet Use Policy

Purpose of Lincoln County Inter-Net:

The purpose of Lincoln County Inter-Net is to advance and promote a world-class public education. Internet is intended to assist in the collaboration and exchange of information between and among schools, school offices, the Nevada-Net, and other State and educational entities as well as provide access to the world of information via networking facilities like the Internet.

Internet Use by the Public Schools:

All use of Internet shall be consistent with the purpose, goal, and mission of the network. Successful operation of the network requires that its users regard Internet as a shared resource, and cooperate to form a community of diverse interests in an effort to promote educational excellence and provide world-class education. It is therefore imperative that Internet users conduct themselves in a responsible, decent, ethical, and polite manner while using the network. Further, they must abide by all local, state and federal laws. To ensure the smooth and continued operation of this valuable resource, members must accept the responsibility of adhering to high standards of professional conduct and strict guidelines.

The intent of the Lincoln County School District Acceptable Use Policy is to ensure that all uses are consistent with its stated purpose, goal, and mission. It is important to recognize that with increased access to computers and people all over the world also comes the availability of controversial material that may not be considered of educational value in the context of the school setting. The Lincoln County School District recognizes the importance of each individual's judgment regarding appropriate conduct in maintaining a quality resource system. And while this policy does not attempt to articulate all required or proscribed behavior by its members, it does seek to assist in such judgment. (Please refer to the internet use policy issued upon registration for more information.)

Lunch Program

Children need healthy meals to learn. In addition to a reduced cost breakfast program (\$1.25 for 7-12), Pahrangat Valley High School offers healthy lunches every school day for \$3.25. Your child may qualify for free or reduced price meals. The cost of the reduced meals \$.40 for lunch, breakfast is free. To apply for free or reduced price meals, contact the office for an Application for School Meal Benefits. *Please note that if any account reaches a -25, the student will receive an alternate meal for \$1 per day until the account is paid. If the total then reaches -35, the students will not be allowed to eat school lunch until the account is paid in full.*

Media Release

The Lincoln County School District is required to obtain a release from parents/guardians of students in LCSD in regards to releasing your child's photo or likeness for publication in the following venues:

- School or District Newsletters
- School or District Report to the Community
- School or District Websites
- Local Newspapers
- School Yearbooks
- Activity Program (ie: drama playbill)
- Athletic Program Publications (ie: football program)

If you choose to withhold consent, your child's photo will not be released for publication in the above venues.

Please note: The Media Release Form does not control when members of the press come onto school campuses to talk to students and take pictures for a story. If you do not want your child talking to a member of the press, we suggest your instruct him/her not to comment when approached by a media representative.

NONDISCRIMINATION STATEMENT

Pahranagat Valley High School does not discriminate on the basis of race, color, gender or national origin in the educational programs or activities which it provides.

This nondiscrimination policy includes:

- ❖ Vocational programs
- ❖ Counseling services for students
- ❖ Access by students to educational programs
- ❖ Course offerings
- ❖ Textbooks
- ❖ Student activities

Federal law also protects students from unlawful harassment in school programs or activities. Both male and female students are protected from harassment, regardless of who is the harasser.

If you feel that your rights have been violated or that you have been discriminated against in any of the programs or services offered by Pahranagat Valley High School, please contact the office at 775-725-3321.

Proficiency Exam Requirements (HSPE)

Every student must pass the Nevada High School Proficiency exam (HSPE) in reading, math, and writing in order to receive a standard diploma. Students who started 9th grade in or before 1998, need to achieve passing scores for the HSPE in Reading, Mathematics, and Writing. The content of these tests is based on the courses of study approved by the State Board of Education in 1994. The passing scores for the HSPE are set by the State Board. Principals and school counselors will have current information about the minimum passing scores.

Students who started 9th grade in or after 1999, need to achieve passing scores for the HSPE in Reading, Mathematics, and Writing (Science is pending). The content of these tests will be based on the Nevada State Content and Performance Standards, approved by the State Board of Education in August, 1998. The passing scores for the new, standards based HSPE, are set by the State Board of Education. Principals and school counselors will have current information about the minimum passing scores.

If a student achieves a passing score on any portion of the HSPE they don't have to retake that portion. However, if a student doesn't receive a passing score the first time, they may retake the test again until they receive a passing score. Currently, students have multiple opportunities to take the different portions of the test. For example, a student who took the HSPE reading and math tests for the first time in October of 1999 would be able to take them again in February, April, June/July, and October of 2000, and February, April, and June/July of 2001.

Promotion (See NAC 389.659, NRS 385.080)

Progress toward graduation in grades 9 through 12 is based on credits earned rather than on promotion or retention. A student's class standing will be determined once per school year by the number of credits the student has earned according to the following criteria:

TRANSCRIPT:

1. The student's credits will be documented by an official transcript from an accredited high school.
2. The student's credits must have been earned, as recorded on a transcript, by the first day of each school year. Credits earned after that date will not be counted for class standing until the next school year.

CREDITS:

3. Students will need 5 units of credit to qualify to be a Sophomore (10th Grade), students will need to have 11 units of credit to qualify to be a Junior (11th Grade), and 17 units of credit to qualify to be a Senior (12th Grade).

RELEASE OF DIRECTORY INFORMATION

The District also makes student directory information available to specific agencies in accordance with state and federal laws. Directory Information may include the following items:

- Student's name
- Birthday
- Birthplace
- Address
- Telephone number
- Major course of study
- Participation in school activities
- Dates of attendance
- Awards
- Previous school attendance
- Height and weight of athletes

Appropriate directory information **MAY BE** provided to the following:

- Any non-profit agency
- Employers and prospective employers of students
- News media including newspapers, magazines and radio stations

Directory Information **MAY NOT** be provided to:

- Private profit-making organizations

Names and addresses of senior or terminating students may be given to public or private schools and colleges.

Upon request from the parent of a student age 17 or younger, the District will withhold directory information about the student. If the student is 18 years or older or enrolled in an institution of post-secondary instruction, the pupil's request to deny access to directory information will be honored.

Scholarships

All scholarship recipients will be selected by a scholarship committee organized by school district personnel. This is a local scholarship committee organized for the two public high schools in the district. This committee should be composed of at least one school board member, an administrator, a school counselor, a school teacher, and an honorary member usually a person who has sponsored a scholarship, worked toward obtaining the scholarships, or who have made the scholarships possible. Not all of these persons are required to be present to hold a committee meeting but every effort should be made to include these people. The committee chairman of each committee is usually the administrator or school counselor of each high school. The committee will be a body corporate where no member of the committee shall act other than at an official meeting.

The committee will evaluate the student application's qualifications based upon requests of the scholarship donor, the academic achievement of the student, participation in extra-curricular activities of the student, leadership qualities of the applicant, and financial need of the student. Each student applicant shall complete an application which should include an academic history of the student like GPA, Class Rank, and ACT or SAT scores. The application should also include a description of academic goals including a detailed financial cost, information on activities and leadership qualities.

No member of the committee shall discuss awards with parents or students in any form other than to encourage students to apply for scholarships. No committee member will announce winners of the scholarships individually. Announcements will be made by the principal or his designee. The superintendent of schools shall be informed of all scholarship recipients before public announcement is made.

All scholarships accepted by this school district will be awarded under the name of the civic club, individual or corporation making the award possible. Records of recipients will be furnished to all donors of scholarships. Where awards or scholarships are administered by a college or university admissions office, this agency will also be informed of the recipient.

All scholarships will become valid only after the student enrolls in a recognized school or university. Donors of scholarships are entitled to make restrictions applicable to their individual awards. These restrictions may specify certain colleges or universities and certain trade schools. No such regulations shall conflict with the above general school district policy.
See LCSD Policy Manual

Sex Education

Assembly Bill No. 552 --Committee on Education, Chapter 714. An Act relating to education; requiring each county school district to establish a course of instruction for pupils in public schools concerning Acquired Immune Deficiency Syndrome and the human reproductive system; requiring a notice of the course to a parent or guardian and a form for consent to be included in the registration material for each pupil.

Student on Probation or Parole

The fact that a student is on probation or parole shall not in itself be the cause of any kind of special status or treatment. However, the records of such students should be carefully evaluated to determine whether there is reason to anticipate dangerous or disruptive behavior. Any student enrolling who is on parole from a correctional institution or is on probation locally shall be accepted providing the principal has reviewed the record and determines that the student's behavior does not constitute an inordinate risk to the safety or orderly conduct of the school. The principal should cooperate fully with the institution and make use of the testing and guidance department and parole officer as needed in promptly reaching this determination.

Truancy

According to NRS Statutes, in the event that a student is truant, the principal or the truant officer will:

First Time	Call Parents, receive a zero for all missed work.
Second Time	Parent Conference and subject to Nevada Revised Statute.
Third Time	Student suspended and law enforcement officials will be called.

Visitors or Guests

All alumni or other visitors to school facilities in the Lincoln County School District shall be considered as guests and must report into the school office to clear their intended business. At the completion of said business, these individuals are expected to leave the facility and not loiter on or about the campus. All guests shall be expected to abide by school policy and procedures.

PAHRANAGAT VALLEY HIGH SCHOOL POLICIES

Athletic Admissions Prices

Middle and High School Students (6-12).....	Free with Activity Card
High School Students without Activity Card (each athletic event).....	\$2.00
Kindergarten - Fifth Grade	\$1.00
Pre-school Children.....	Free
Adults.....	\$4.00
Adult (All Season Pass)	\$50.00
Family (All Season Pass).....	\$100.00
Senior Citizens.....	\$2.50
Senior (All Season Pass).....	\$25.00
Teachers.....	\$4.00
Teachers (All Season Pass).....	\$50.00
Teachers or Others On Assignment.....	Free with one Guest
Coaches, Drill Team and Cheerleading Advisors	Free with one Guest
Classified Association Members.....	Free with one Guest

All funds collected at athletic events are entered into the P.V.H.S. athletic fund. These funds are used for uniforms, equipment, and lodging.

Athletic Sportsmanship

Dear Parents (and Students,)

On behalf of Pahrnagat Valley High School's Athletic Department, I would like to thank you for your support of our athletic programs. It is my hope that your daughter or son will participate at some level in our athletic programs.

I'm sure you already know that athletic competition builds character and shapes lifetime attitudes. High School's Citizenship Through Sports Program reinforces and promotes the principles of good sportsmanship, which are integrity, fairness, and respect.

A good sport, whether a student or a parent, is a true leader in the community. As a parent of a student at our school, your sportsmanship goals should include:

- Realizing that athletics are part of the educational experience, and the benefits of involvement go beyond the final score of a game.
- Encouraging our students to perform their best, just as we would urge them on with their class work, knowing that others will always turn in better or lesser performances.
- Participating in positive cheers that encouraging our youngsters, and discouraging any cheers that would redirect that focus including those that taunt and intimidate opponents, their fans and officials.
- Learning, understanding and respecting the rules of the game, the officials who administer them and their decisions;
- Respecting the task our coaches face as teachers, and supporting them as they strive to educate our youth.
- Respecting our opponents as student athletes, and acknowledging them for striving to do their best.

Develop a sense of dignity under all circumstances. **Be a fan... not a fanatic!** The leadership role you take in sportsmanship will help influence your child, and our community, for years to come.

Thank you for your continued support.
Brad Loveday, Athletic Director

Class Schedules

All students must have their class schedules approved by the school counselor. Schedules can be changed only on the first day of each quarter or by teacher request. Students desiring to change their schedules at the end of the **semester** must obtain a Change of Class form from the counselor/principal.

Eligibility

To participate in any phase of an interscholastic athletic program, a student must meet the following eligibility standards. This applies to players, managers, cheerleaders, drill team members, etc.

All freshman, new students or first time athletes are required to have a physical before participating in any sport. Verification of the physical must be on file in the school office before the student will be allowed to play. All returning athletes must provide yearly medical updates before they will be allowed to play.

Academic Eligibility (Taken from NIAA handbook 99-00 edition, pg 96-98.)

A pupil must meet the following criteria to be considered academically eligible for high school athletic competition sanctioned by the NIAA. These are minimum standards. Member schools may wish to have more stringent guidelines.

1. A first semester ninth grade pupil must pass four classes during the last semester of his/her eighth grade year.
2. A pupil must be enrolled in two units of credit and be in regular attendance at a member school.
3. After entering the ninth grade, a pupil must pass a minimum of two units of credit the previous semester. Students failing to do this will be ineligible for one semester unless they are passing two units at the nine-week grading period, at which time they will be placed on weekly probation. If at any time during the probationary period the student receives a failing grade, he/she will become ineligible for the remainder of the semester with further recourse.
4. A school district must adopt one of the following (A,B,C,or D) options for academic eligibility and then must continually monitor the academic progress of their student athletes. (The following is just choice "A", the option Lincoln County School District adopted.)
 - A. A pupil must maintain a passing academic grade and satisfactory citizenship in all courses during the sport season. Progress must be checked on a weekly basis.
5. Subject to the prior written approval of a pupil's high school principal that such course work will be accepted as meeting a pupil's graduation requirements, a pupil may enroll for one unit of credit per semester in college, summer school, night school, or by correspondence course work and receive credit for the satisfactory completion of said course work for the purpose of satisfying the NIAA academic eligibility requirement.

NIAA Scholastic Eligibility and Maintenance Minimum Requirements

A school district may choose to have more stringent guidelines.

'F' Rule

- A. Students involved in extracurricular activities must maintain passing grades in both academic and citizenship during the semester grading period.
- B. A weekly check will be maintained by each school to reflect the student's academic status from the beginning of that semester/quarter to the date of the grade check.
- C. If a student receives a failing grade in either academics or citizenship at the weekly check, the student will be put on probation for one week. On Monday morning following the probationary week, if there is still a failing grade, that student will be declared ineligible for an additional week when their progress will again be reviewed.
- D. There will be only one probationary period per quarter. A student who becomes ineligible, regains eligibility, and then becomes ineligible in the same quarter is **not** entitled to another probationary period.
- E. A student who withdraws/failing or a student who is excluded/failing at any time during the semester is ineligible the following week. This one time per class penalty should be administered as soon as the records are available.

Citizenship Rule

Students who attend and represent Pahrnagat Valley High School in extracurricular events are held to a higher code of conduct. If a teacher has to remove a student from their classroom, and refer them to the office for any disciplinary misconduct, they will be ineligible for the next event.

NIAA ALCOHOL, TOBACCO AND OTHER DRUG POSSESSION, USE, ABUSE and PENALTIES POLICY

The following pages are taken directly from the NIAA Alcohol, Tobacco and other drug possession, use, abuse, and penalties policy handbook. The district has adopted this policy and will enforce its regulations.

NIAA ALCOHOL, TOBACCO AND OTHER DRUG POSSESSION, USE, ABUSE and PENALTIES POLICY

Participation in NIAA sanctioned sports is a privilege and responsibility which requires all participants to adhere to athletic training rules imposed by the school district and member or affiliate school the student attends and represents. Adherence to training rules ensures that all student-athletes are in top physical condition, minimizes potential for injury, and further ensures that all member and affiliate school athletic teams are appropriately represented by their student-athletes. *Therefore, the possession or use of any controlled substance, alcohol or tobacco products by a student athlete, whether it occurs on or off of school property, is prohibited and shall result in the penalties set forth herein.*

This regulation shall begin once our son/daughter begins participation as a student athlete in high school athletics. This policy remains in effect for every calendar school year during the course of his/her high school career and when he/she is directly involved in a school activity occurring at any time (summer leagues / camps, etc.). This policy remains in effect regardless of whether our son/daughter is currently participating on a high school athletic team.

- a. Definitions The following terms or phrases shall have the meaning ascribed to them for purposes of interpreting this Policy.
1. Competitive Week – means a seven (7) day period of time beginning with the **first scheduled competition** after a violation occurs in which a student athlete is participating as a member of an athletic team for a member or affiliate school, and in which that team is officially competing in NIAA sanctioned competition.
 2. Controlled Substance – includes any mind altering substance or beverage set forth in Schedule I-V of the list of Controlled Substances as identified by the office of the Drug Enforcement Administration or as set forth in 21 U.S.C. §812.
 3. Period of Suspension – means a student athlete is prohibited from appearing in any NIAA sanctioned sport or event as a member of an athletic team or in individual competition. A suspension from athletic competition begins with the first scheduled competition after a violation occurs. A student athlete who is suspended under this regulation who does not serve the entire period of suspension during the sport season in which suspension occurs shall serve any remaining period of suspension during the next sport season in which the student athlete appears on a NIAA roster. A violation of this regulation that occurs during a time when a student athlete does not appear on a NIAA roster shall be implemented at the commencement of the next sport season in which the student athlete participates. ***The period of suspension is only satisfied after the student athlete completes the next sport season on a team in which the student athlete has previously appeared on a NIAA roster as a member in good standing.*** Attendance in a summer school class shall not apply toward satisfying any period of suspension.
 4. Possession means a student / athlete who is in actual physical control of alcohol, tobacco or a controlled substance.
- b. Possession or Use of Tobacco/Alcohol/Controlled Substance/Narcotics. Any student athlete determined to be in possession of, or to have used tobacco, including smoking tobacco, chewing tobacco or snuff, an alcoholic beverage (as defined by NRS 202.020 **and any relevant local ordinances**), controlled substance and/or narcotic (unless prescribed by the student athlete's physician for medical purposes), is in violation of this policy. If after an investigation by the school it is determined that the student athlete is in violation of this regulation the student athlete shall immediately be declared ineligible to compete in any NIAA competition beginning with the first scheduled competition after a violation occurs. Additionally, the student athlete shall be subject to the following discipline:
1. First Violation: a six (6) competitive week suspension from participation in interscholastic competition ***from a sport in which the student's name has appeared on any NIAA roster***, beginning with the first scheduled competition after the suspension occurs. Four (4) competitive weeks of the suspension of eligibility may be waived if the student successfully completes all components of the appropriate substance

abuse intervention program set forth in subparagraphs (d) (1) (A) and (d) (1) (B) below. The student may practice with the team during the period of suspension if approved by the coach and principal.

2. **Second Violation:** The student shall be suspended from interscholastic competition *from a sport in which the student's name has appeared on any NIAA roster* for a minimum of ninety (90) school days which shall include a minimum of six (6) competitive weeks of competition. The student shall not be allowed to practice with the team, or participate in any out of season activities and must complete the requirements set forth in subparagraphs A and B below, in order to be considered for reinstatement of future athletic eligibility, which shall be determined following the ninety (90) day suspension of athletic eligibility by a group composed of one of the student's parents/legal guardians, the school principal, athletic director, coach and a substance abuse program coordinator.
 - A. A substance abuse evaluation assessment conducted by a licensed alcohol and drug counselor at the expense of the parent/legal guardian of the student must be completed within ten (10) school days following the suspension and all assessment recommendations must be satisfactorily met before athletic eligibility may be reinstated.
 - B. The student must successfully participate in all sessions of the appropriate substance abuse intervention program set forth in subparagraphs (d) (1) (a) and (d) (1) (B) below, and successfully complete a minimum of ten (10) tobacco or alcohol/drug related support sessions.
 3. **Third Violation:** The student shall be ineligible to participate in interscholastic athletics for the remainder of the student's high school career.
 4. **Appeal:** A student that serves their third violation and still has more than one year of remaining eligibility can appeal through the NIAA Board of Control. Both the students and his / her parents must attend this meeting of the Board to present their appeal.
- c. **Cumulative Effect of Suspensions:** Multiple suspensions of a student athlete's athletic eligibility based on violations of this Regulation shall be considered as cumulative over the length of each student athlete's high school career, 9th through 12th grade.
 - d. **Substance Abuse Intervention Program:** Any student who has been suspended from athletic eligibility for violation of the provisions of this Regulation and whose future athletic eligibility is contingent on successful completion of a Substance Abuse Intervention Program, or whose suspension of athletic eligibility may be reduced through successful participation in a Substance Abuse Intervention Program, shall complete the Substance Abuse Intervention Program developed by the NIAA in conjunction with the State of Nevada, Department of Human Resources Division of Child and Family Services Program available through the Juvenile Justice Programs Office: (775) 684-7294.
 1. Successful completion of the Substance Abuse Intervention Program shall require, at a minimum:
 - A. The completion of a video program specific to the nature of the student athlete's offense, by the student athlete, and his/her parent(s) or legal guardian(s), as demonstrated by the successful completion of an assignment on the content of the video by the student athlete and his/her parent(s) or legal guardian(s).
 - B. The completion of a minimum of an eight (8) hour assignment selected from a list of ten (10) possible assignments by school personnel. Successful completion shall be determined through a meeting between the student athlete, his/her parent(s) or legal guardian(s), the head coach of the sport in which the student athlete was participating at the time of offense, and the school counselor or dean of students.

All investigations and penalty enforcements will be conducted by the school and / or district with support through the NIAA office.

Extra-Curricular Trips

Any student who leaves on a student trip in a school vehicle shall return home in a school vehicle, unless:

1. Written permission of a parent or guardian is filed at the school prior to departure, authorizing return with a specific individual.
2. The parent or guardian, being present at the school activity, requests to bring the student home, in which case they notify the school personnel in charge so the student's name can be crossed off the roster.
3. Illness or injury of a student requires medical attention.

Students, while on trips for the purpose of interscholastic league competition, education field trips and other activities are under the authority of the school and are subject to the same standards of conduct as on school premises during regular hours of the school day.

Fees

Registration fees for all students are \$30.00. When this registration fee is paid, the student will obtain a student activity card. The student activity card entitles students free admission to all home athletic events. Students are to present their activity card at all school sponsored activities or pay adult prices. No student will be allowed to participate in the NIAA athletic program or any other extra-curricular activities until registration fees are paid. If the student withdraws from school during the year, they will be entitled to a refund according to the amount of school completed (\$7.50 per quarter), and will surrender their student activity card to the office.

An athletic participation fee of \$100 will be charged for students participating in any sport. This is a one-time fee and will be charged to all students regardless of whether they play one or three sports (including Cheerleading or Drill Team). If they play a sport **AND** participate in Cheerleading or Drill Team, they only need to pay the \$100 athletic participation fee. ***If the student withdraws from the sport/cheerleading/drill for any reason, they will not be entitled to a refund as all equipment will have been purchased prior to the withdrawal.***

Additional fees for the expense of consumable materials in vocational classes may be charged. All fees should be paid upon registration on the first day of school; otherwise special arrangements will need to be made with the office staff.

Fund Raising Policy

All fund raising activities are coordinated through the Student Council and approved by the principal. Requests for fund raising activities must be presented to the Student Council with a note from the advisor authorizing the activity. Please see Student Activities.

Insurance

Student insurance is offered through K-12 to students who are not otherwise insured. Students who plan to take part in any school athletic event must either enroll in the school insurance plan or complete a verification of insurance form showing adequate insurance coverage. Check in the high school office to receive an insurance packet.

Parking Restrictions

The area south of the entrance walkway along the curb is reserved for staff parking. The area behind the high school is reserved for bus parking only. For the safety of students that ride the bus, cars will not be allowed to drive behind the school before, during, and after school with the exception of accessing the auto shop.

Personal Electronic Devices (Cell Phones, Portable Music Devices, etc.)

Possession of cell phones is permitted at school as long as their use does not interrupt instructional time in class. Cell phone use is not an excuse for tardiness. Ringers must be turned off during class time. Each teacher regulates student's use of cell phones after instructional time and reserves the right to collect any electronic device during class time, particularly when they become a distraction. ***Parents are liable for any electronic device that is broken, lost, or stolen. The cost of repair or replacement is not the responsibility of Pahrnagat Valley High School.*** Should cell phones or any other portable music device be stolen at any time on school property or in transit to or from school sponsored activities ***Portable music devices are not to be used in the school at any time.*** This is a safety issue. We must be able to communicate with the students at any moment. Students must be able to hear verbal instructions, fire alarms, or intercom warnings if an emergency occurs.

School Building (Plant)

The school plant is recognized as a special community resource and will be used to support not only the educational objectives and learning activities of our students but also the numerous productive community uses during off-school hours. The following fee schedule applies:

Library and Classrooms	\$15.00
Multipurpose Room	\$25.00

All organizations (community, school, class, etc.) will be responsible for adhering to the following the guidelines:

The office, kitchen, and stage are strictly off limits. Not only is there confidential information stored in the office, but there are supplies that are for staff use only. In addition, the kitchen can only be used under the supervision of the kitchen manager and is against code to be used otherwise. Please do NOT let children on the stage for any reason. There are props, expensive equipment, and costumes that are being stored. Not only do we need to keep all of those things in good condition, but the items stored may pose a safety hazard for the children. In addition, a ***cleaning deposit of \$50*** will be required but will be returned if the building is left in good condition.

Student Activities

Each activity must have four adult chaperons plus an advisor. The names of the chaperons must be turned into the advisor and the principal at least by noon on the day before the activity or the activity may be canceled.

Each class or recognized organization may have two informal dances or other type functions, or a combination of one dance and one other function.

Car washes, bake sales, and drawings will not be limited as long as they are not conflicting.

Only one dance or other function will be permitted each week. Dances will be restricted to Friday or Saturday evenings. During football and basketball seasons, dances may only be held after home games

Student Body Officer Qualifications and Conduct

A. Qualification of Executive Officers:

- Be a member of the sophomore or junior class at the time of nomination. (Presidential candidate must be a junior.)
- Have an accumulation of 12 credits if a sophomore and 17 credits if a junior by the end of the school year.
- Have a 3.0 GPA or above for the entire current school year.
- Be a member of the student body for the entire current school year.
- Have eligibility cleared in writing through the office.

B. Qualifications for Boy and Girl Representatives & Class Presidents.

1. Boy or girl representatives must be members of the sophomore or junior class at the time of nomination.

2. Be members of the student body for a least three quarters of the current school year, with the exception of the class presidents, who are elected in the fall.
3. Have at least a 2.5 GPA for the last two preceding grade periods.
4. Have eligibility cleared in writing through the office.

C. Student Council Conduct:

1. Students elected by the student body to represent the school and serve on the Student Council are expected to display high standards of conduct.
2. Any student body officer, after having two disciplinary reports filed against him/her in the current year, may be put on probation.
3. Any student body officer displaying misconduct that discredits the school may be suspended from office.
4. Student body officers must maintain the same grade point average as was required to be eligible to run for office. If grade drop below this required minimum, the student may be suspended from office.

Tardy Policy

When a student reports to any class after the bell has rung, that student will be determined as tardy, he/she is subject to the appropriate consequences as determined by the teacher and PVHS/MS policy.

After a student has accumulated three (3) tardies in a single class during a grading period, he/she is subject to (15) minutes of detention. For each class that a student has accumulated three (3) tardies, there will be an additional fifteen (15) minutes added for detention. A Fifteen (15) Minute detention will be served for each tardy following the third for the remainder of the grading period per class. Detention will start at 3:10 and conclude at 3:25. Provided a student does not show up to detention or is late, the detention time will be doubled to thirty (30) minutes. Finally if time is not served after doubling the detention time then a required parent conference (RPC) will be conducted.

If, after having accumulated two or more tardies in a single class, a student misses an entire class period but reports to school at any other time in that day, a tardy will be issued for the class missed, he/she will be subject to the consequences of the tardy policy and may be subject to the truancy policy.

Text Books

Text books are checked out to students at the beginning of each year. During the course of the year, if students misplace an assigned book, the book will be held in the office, and a fee of \$1 will be charged prior to returning the book to the student. If the student is unable to pay at the time of retrieval, a bill will be issued to the parent. Should the student be unable to locate the text book by the end of the year, there will be a fee assessed equivalent to that of replacing the textbook.

Traffic Control

The Board of School Trustees, to insure the safety of our students, endorses and encourages strict compliance with the laws regulating traffic in school zones.

Rules regulating traffic on school property shall be as follows:

1. Speed limit is 10 miles per hour.
2. Drivers shall at all times use extreme caution when operating vehicles on school property.
3. No school property shall be used as a thoroughfare.
4. No unlicensed motorbikes shall be permitted on school property unless used in an authorized instructional safety program.
5. Vehicles are to be driven only on designated areas unless otherwise authorized.

The school does not assume the responsibility for students driving and/or riding in cars during the lunch period once the students are off school property.

Transferring to Another School

Students who are transferring to another school need to pick up a Withdrawal Slip from the office or counselor. This form needs to be signed by all teachers, advisors, and any coaches the student may have played for. The library, office and locker assignment must also be signed for. One-half of student's fees may be refunded up to the end of the first semester.